

# Training Times

April - June 2007

A Publication For  
Children's Centers &  
Family Day Care Homes

PUBLISHED BY:



**PINELLAS COUNTY LICENSE BOARD  
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES**  
6698 68th Avenue North, Suite C, Pinellas Park, FL 33781  
(727) 547-5800 [www.pclb.org](http://www.pclb.org)  
Linda Tamanini, Executive Director

**MISSION**

Our mission is to protect and promote the health, safety, and mental development of children cared for in children's centers and family day care homes in Pinellas County.



**COORDINATED CHILD CARE OF PINELLAS, INC.**  
6698 68th Avenue North, Suite B, Pinellas Park, FL 33781  
10601 Belcher Road South, Largo, FL 33777  
(727) 547-5700 [www.childcarepinellas.org](http://www.childcarepinellas.org)  
Guy Cooley, Executive Director

**MISSION**

Coordinated Child Care facilitates the availability of affordable, accessible, high quality early education and care and related school age programs by acting as a primary resource in Pinellas County for children, families, providers, and employers.

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## TRAINING TIMES

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Training Times is published quarterly.  
This publication may be photo copied as needed. It is also found at:

Pinellas County License Board for Children's Centers  
and Family Day Care Homes (PCLB)  
www.pclb.org

Coordinated Child Care of Pinellas, Inc.  
(CCC)  
www.childcarepinellas.org

Workshop, seminar, and conference information is provided by the Training Collaborative Partners and other collaborating agencies.

First Aid/Cardio Pulmonary Resuscitation courses are not endorsed by the PCLB and CCC.

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### PINELLAS COUNTY TRAINING COLLABORATIVE PARTNERS

When planning training events, call **547-5800** to check the training calendar for coordinating events to avoid conflicts with other training and to add your training to the calendar.

#### Professional Development Committee for the Early Learning Coalition of Pinellas

- Child Care Worker Training Coordinator
- Coordinated Child Care of Pinellas, Inc.
- Juvenile Welfare Board Training Department
- Pinellas Early Childhood Association
- Pinellas County Head Start
- Pinellas County License Board
- Pinellas County School Board
- R'Club Child Care, Inc.
- St. Petersburg College
- YMCA of the Suncoast, Inc.

#### Preschool Kindergarten Partnership (PKP)

- Coordinated Child Care of Pinellas, Inc.
- Juvenile Welfare Board Training Department
- Pinellas County Kindergarten Teachers Association
- Pinellas County Head Start
- Pinellas County License Board
- Pinellas County School Board

#### Pinellas County Interagency Training Committee

- Coordinated Child Care of Pinellas, Inc.
  - Pinellas County Cooperative Extension Service
  - Pinellas County License Board
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### TRAINING ATTENDANCE POLICIES

- Only register for workshops you will attend. Early registration is recommended for all workshops.
- Any person with a disability requiring reasonable accommodations should call the training sponsor no later than seven (7) days prior to the training.
- Cancel your reservation (24 hours in advance when possible) if you find you will not be able to attend so that your space can be given to someone else.
- Check-in begins 30 minutes prior to the workshop. Workshops will begin and end on time. Come prepared with paper and pens/pencils for note-taking.
- **Workshops close 15 minutes after the start time. Arriving late will forfeit your registration.**
- In compliance with fire and safety regulations, registrations may not exceed room capacity. Most workshops have limited seating and quickly reach capacity.
- At the conclusion of the workshop, participants will receive a Certificate of Attendance. Certificates of Attendance (training documentations) serve as the only permanent record of your participation in the workshops. It is the participants' responsibility to obtain and file their Certificates of Attendance.

CCC subcontracted providers will continue to enjoy the benefit of attending most CCC training events at no charge.

**It is not appropriate to bring children to training. Child care is not available, unless indicated.**

FLORIDA DEPARTMENT OF CHILDREN AND FAMILY SERVICES  
[www.myflorida.com/childcare/training](http://www.myflorida.com/childcare/training)

**Child Care Training Information Center 1-888-352-2842**

- General child care training questions
- Educational Exemptions
- Staff Credential Verification (CF-FSP 5211/5206)
- Updating Transcripts, Issuing/Printing Certificates/Verifications not in Child Care Training System
- Accessing On-line Courses/Training Transcripts

**Credential Unit 1-888-352-2842**

The child care staff will answer your specific questions about the following Florida child care credentials and renewals:

- Director Credential Program
- CDAE and Renewal Program
- Gold Seal Quality Care Program

**Child Care Training Website:**

[www.myflorida.com/childcare](http://www.myflorida.com/childcare) (Click on Training Requirements)

- State-Mandated Training Requirements for Child Care Providers
- Training Course Information (schedules, training locations, instructors, and fees)
- Competency Exams
- Florida Director Credential
- Florida School-Age Certification
- Child Development Associate Equivalency and Renewal Programs
- Staff Credential Requirement
- Early Literacy Training Requirement
- On-line Training Courses
- Individual Training Transcripts

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**ON-LINE TRAINING SCHEDULE & REGISTRATION**

The statewide child care training system is on-line. You may access this system directly by visiting the web site at:

[www.myflorida.com/childcare/training](http://www.myflorida.com/childcare/training)

**DIRECTIONS TO REGISTER ON-LINE:**

1. Go to [www.myflorida.com/childcare/training](http://www.myflorida.com/childcare/training)
2. From there click on "Register for Courses" button and click "continue".
3. The schedule is in alphabetical order by county. Scroll down to Pinellas County and click on "continue". Check the appropriate boxes for your desired classes, and follow the instructions given.
4. Registration Information will be displayed on the screen. If your information is already in the system, follow the directions on that page. If your information is not in the system, complete all the fields in red. If everything is correct and complete, click on the **submit** button.
5. Registration Information Check will be displayed on the screen. Check all information to make sure it is correct. A printed copy is not necessary. **Your space is not guaranteed until you have paid for the courses.** You may pay on-line at the end of registration with a credit card (if you put an e-mail address on your personal information you will receive a confirmation by e-mail) or go to the school location and pay for the class.
6. Print our your confirmation letter.
7. A copy must be placed in your children's center personnel file.

**REMEMBER - Class sizes are limited and fill quickly. Your space is not guaranteed until payment is received.**

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**INTRODUCTORY CHILD CARE TRAINING CURRICULUM AND WORKBOOKS**

**Part I - 30 Hours Introductory Child Care:**

Includes a choice for

- ◆ Child Care Facility Rules and Regulations (for children's center child care staff) (6 Hours)

**-OR-**

- ◆ Family Child Care Home Rules and Regulations (6 Hours)

Core Classes-(Children's Centers and Family Child Care Homes)

- ◆ Child Growth and Development (6 Hours)
- ◆ Behavior Observation and Screening (6 Hours)
- ◆ Health, Safety and Nutrition (8 Hours)
- ◆ Identifying and Reporting Child Abuse and Neglect (4 Hours)

**The cost of this course includes two workbooks and takes 7.5 weeks or 5 Saturdays to complete. \$70.31**

**Part II – 10 Hour Specialized Courses:**

- ◆ Infant and Toddler Appropriate Practices \$22.88
- ◆ Preschool Appropriate Practices \$23.22
- ◆ School-Age Appropriate Practices \$23.83
- ◆ Special Needs Appropriate Practices \$25.64

**The Part II Specialized Courses take 2 to 4 weeks to complete. Workbooks are included in the price of the course.**

**Children's center child care staff may enroll in one 40-Hour Introductory Child Care training (Part I, Part II) that includes:**

- ◆ Child Care Facility Rules and Regulations (6 Hours)
- ◆ Health, Safety and Nutrition (8 Hours)
- ◆ Identifying and Reporting Child Abuse and Neglect (4 Hours)
- ◆ Child Growth and Development (6 Hours)
- ◆ Behavior Observation and Screening (6 Hours)
- ◆ Preschool Appropriate Practices (10 Hours)

**The cost of this course includes three workbooks and takes 10 weeks to complete. \$93.52**

**Any student needing a few courses in the Part I training or wanting to purchase a workbook should call Susan Weber, (727) 588-6343, at the Child Care Training Office in Pinellas County.**

Students may register for exams after their first training session by going to [www.myflorida.com/childcare/training](http://www.myflorida.com/childcare/training), click on training and then click on "view my transcripts". **All students who attend every class and arrive on time will receive in-service training and CEU's. Students' transcripts will reflect this.**

Individuals are allowed one opportunity, if they choose, to take the competency examination(s) as an exemption from enrollment in the child care training courses. **These individuals will not receive in-service training nor any CEU's for the course.** Students' transcripts will reflect this. Individuals that do not pass their exams will be required to enroll in the appropriate training classes. They will not be eligible to retake a competency exam until their course is completed. If you wish to register for competency exams without taking a course, call the Child Care Exam Scheduling Center toll free number, (888) 375-3926. This service is provided statewide between the hours of 8:00 am and 5:00 pm, Monday through Friday, excluding state holidays.



### COMPETENCY BASED TESTING

#### Part I Introductory Child Care Training Exams (45 minute time limit per module)

- Child Growth and Development (6 Hours)
- Behavioral Observation and Screening (6 Hours)
- Health, Safety and Nutrition (8 Hours)
- Identifying and Reporting Child Abuse and Neglect (4 Hours)
- Child Care Facility Rules and Regulations (6 Hours)

#### Part II Child Care Training Exams (45 minute time limit per module)

- Infant and Toddler Appropriate Practices (10 Hours)
- Pre-School Appropriate Practices (10 Hours)
- School-Age Appropriate Practices (10 Hours)
- Special Needs Appropriate Practices (10 Hours)
- Early Literacy for Children Age Birth to Three (5 Hours on-line)
- Basic Guidance and Discipline (5 Hours on-line)
- Computer Technology for Child Care Professionals (5 Hours on-line)
- Early Childhood Computer Learning (5 Hours on-line)
- Emergent Literacy for VPK Instructors (5 Hours on-line)

Expect 20 to 35 questions on each exam. The number of exam questions varies.

#### Exam Fees:

Exam fees are uniform statewide and are equivalent to \$1.00 per clock-hour of instructional time. For example: There is a \$6.00 exam fee for the 6-clock hour Behavioral Observation and Screening module. Fees are non-refundable. Students pay for each scheduled exam even if they fail to appear.

#### Scheduling Your Exam:

All students who enroll in a training course should schedule exams on-line at: [www.myflorida.com/childcare/training](http://www.myflorida.com/childcare/training) and click on "View My Transcript". This can be done any time of the day. If there are any challenges with this process call Susan Weber, (727) 588-6343, at the Child Care Training Office in Pinellas County. Any student not enrolling in a course must register for an exam by calling (888) 375-3926.

#### Receiving Your Exam Results:

Within two weeks after completing an exam(s), individuals can obtain their exam results on-line by visiting the Child Care Training Website. Students will not receive test results or training certificates by mail. Students will be responsible for getting their results on-line and printing their transcript/certificates for their personnel file, which is monitored by License Board staff. Results can be obtained by logging onto: [www.myflorida.com/childcare/training](http://www.myflorida.com/childcare/training) and clicking on "View My Transcript" and then printing a copy of their transcript.

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### ON-LINE TRAINING COURSES

1. **Early Literacy for Children Age Birth to Three** (5 Hour on-line course)  
Completion of this training will satisfy the requirement of 5 Hours of Literacy Training. The website also offers a current listing of other literacy training programs approved to offer 5-clock-hours or .5 continuing education units (CEU's) of training in early literacy and language development from birth to 5 years of age. Retain copies of certificates of completion in personnel files on site at the children's center.

2. **Emergent Literacy Course for VPK Instructors** (5 Hour on-line course)

(Only these DCF literacy on-line training courses are added to the Department of Children and Family Services Training Transcripts.)

3. **Basic Guidance and Discipline** (5 Hour on-line course)
4. **Computer Technology for Child Care Professionals** (5 Hour on-line course)
5. **Early Childhood Computer Learning Centers** (5 Hour on-line course)
6. **VPK Director Endorsement Course**

**NOTE:** Each of these trainings may be taken and applied toward the 10 hour annual in-service training requirement. These trainings may be taken in parts, at various times, to allow participants to complete the course at their own pace.

To register for these trainings go to [www.myflorida.com/childcare/training](http://www.myflorida.com/childcare/training), and click on On-line Training Courses.

**ST. PETERSBURG COLLEGE (SPC)**

St. Petersburg College's, Child Development and Education program offers opportunities for the early childhood professional to:

- Earn an **Associate in Science** degree in Early Childhood Education
- Take college credit courses to renew your **CDA/CDAE**
- Complete the required coursework for your **Director's Credential**

Early childhood courses are offered as an express session and all general education courses required for the associate degree may be taken in class or online.

To see the current session course schedule:

- Log on to [www.spcollege.edu](http://www.spcollege.edu) and click on the Session booklet link. Follow the link to the St. Petersburg/Gibbs Campus, Early Childhood Education courses.

Tuition is \$69.69 per credit hour (plus a \$35.00 one-time registration fee for new students only). For information please call (727) 341-4632.

**NOVA SOUTHEASTERN UNIVERSITY  
MAILMAN SEGAL INSTITUTE**

Nova Southeastern University's Mailman Segal Institute – Tampa (MSI) provides a range of programs designed to educate and train early childhood practitioners. Training takes place both online and in the classroom and incorporates practical field experiences, creating a learning environment grounded in experience as well as theory. MSI offers Foundation and Advanced Director Credential course work (EDUC 2260-overview; EDUC 2270 Organizational Leadership) and Emergent Literacy classes that can be taken online or on-site for college credit or CEU's and used to renew CDA and CDA-equivalency.

Nova Southeastern University, Mailman Segal Institute of Tampa Bay, 9501 Princess Palm Avenue, Suite 100, Tampa, FL 33619. For information call (813) 393-4440 or e-mail: [msitampa@nova.edu](mailto:msitampa@nova.edu)

**UNIVERSITY OF SOUTH FLORIDA (USF)**

Bachelor of Science in Applied Science (BSAS) Degree Program

The Bachelor of Science in Applied Science (BSAS) degree is designed to serve Florida's A.S. graduates who desire a bachelor's degree for self-enrichment, advancement in their current career or to qualify for higher level employment in other settings. A.S. graduates looking for a flexible Bachelor's degree program will find the BSAS degree recognizes the value of academic work already completed, and requires only 60 additional credit hours beyond the A.S. degree. For additional information contact: Director, BSAS Program, Jerry Collins at (813) 974-4051 or email: [jcollins@ugs.usf.edu](mailto:jcollins@ugs.usf.edu)

**PINELLAS TECHNICAL EDUCATION CENTERS (PTEC)****CHILD CARE CENTER OPERATIONS  
FOUNDATION LEVEL COURSE (V200206)**

(One of the components of the Director Credential requirement)

**EARLY CHILDHOOD EDUCATION CDA EQUIVALENT  
26-Week Class****FLORIDA SCHOOL AGE CERTIFICATION TRAINING  
PROGRAM**

**PTEC - Clearwater Campus**  
6100 154th Avenue North, Clearwater

For information contact:  
Barbara Backus (727) 538-7167 Ext. 2159

**CHILD CARE APPRENTICESHIP PROGRAM  
(CDA EQUIVALENT)  
1 to 2 Year Program**

For information contact:  
**Clearwater Campus**

Neysa Stevenson (727) 538-7167 Ext. 2126  
Nancy McGreevy (727) 538-7167 Ext. 2407

**St. Petersburg Campus**

Trudy McNulty (727) 893-2500 Ext. 1049  
B.J. Stewart (727) 893-2500 Ext. 1047

There is no charge for the Apprenticeship Program.

*The Child Care Apprenticeship Committee meets the third Thursday of odd numbered months. If you wish to attend a meeting, call a coordinator to verify date, time, and location.*

**WORKSHOPS**

**SEMINARS**

**CONFERENCES**

**APRIL 2007**

MON	TUES	WED	THURS	FRI	SAT
2	3 <u>9:00 am – Noon</u> Record Keeping for Children's Centers	4 <u>9:00 am – Noon</u> Record Keeping for Children's Centers	5 <u>7:00 pm-9:00 pm</u> Working With Bilingual Children	6	7
9 <u>9:00 am-Noon</u> Children Exposed to Violence	10 10,12,17,19,24, & 26 <u>6:00 pm-10:00 pm</u> Occupational Spanish for Childcare Facilities  <u>7:00 pm-9:00 pm</u> Identifying Children With Special Needs	11	12	13 <u>1:30 pm-4:30 pm</u> Reporting Suspected Child Abuse	14
16	17 <u>7:00 pm-9:00 pm</u> Brain Research  <u>7:00 pm-9:00 pm</u> Identifying Children With Special Needs	18	19	20	21
23	24 <u>6:30 pm-8:30 pm</u> Moove to Lowfat or Fat Free Milk  <u>7:00 pm-9:00 pm</u> Identifying Children With Special Needs	25 <u>25th through 28th</u> 23 <sup>rd</sup> Annual National Association of Child Care Professionals	26 26th & May 1st <u>6:00 pm-8:30 pm</u> Family Child Care Homes Orientation  <u>6:30 pm-8:30 pm</u> Language/Speech & Cognition Developmental Skills & Activities	27	28
30					

**WORKSHOPS**

**SEMINARS**

**CONFERENCES**

**MAY 2007**

MON	TUES	WED	THURS	FRI	SAT
	1 <u>9:00 am-Noon</u> Record Keeping for Children's Centers	2 <u>9:00 am-Noon</u> Record Keeping for Children's Centers  <u>2nd through 5th</u> ACEI Conference	3	4	5
7	8 <u>7:00 pm-9:00 pm</u> Shaken Baby Syndrome/SIDS	9	10	11	12
14	15 <u>9:00 am-Noon</u> Director's Orientation for Infant Care  <u>6:30 pm-8:30 pm</u> Gross Motor Development for the 0-5 year old  <u>7:00 pm-9:00 pm</u> Emergency Preparedness	16	17 <u>6:30 pm-9:00 pm</u> Power Rangers: Avoiding Power Struggles	18	19
21	22 <u>6:00 pm-9:00 pm</u> Florida's 2005 VPK Education Program Standards  <u>7:00 pm-9:00 pm</u> Math Fun With Music, Movement, and Munchies  <u>7:00 pm-9:00 pm</u> Emergency Preparedness	23	24 <u>7:00 pm-9:00 pm</u> Moove to Lowfat or Fat Free Milk	25	26
28	29	30	31 <u>7:00 pm-9:00 pm</u> English as a Second Language for Early Childhood Professionals		

**WORKSHOPS**

**SEMINARS**

**CONFERENCES**

**JUNE 2007**

MON	TUES	WED	THURS	FRI	SAT
				1	2
4	5 <u>9:00 am-Noon</u> Record Keeping for Children's Centers  <u>5th through 9th</u> Quality Infant/Toddler Caregiver Workshop	6 <u>9:00 am-Noon</u> Record Keeping for Children's Centers  <u>9:00 am-4:30 pm</u> Healthy Boundary Development for Children  <u>5:30 pm-7:30 pm</u> Positive Behavior Management During Early Childhood	7	8	9
11	12 <u>7:00 pm-9:00 pm</u> Children and Stress	13	14	15	16
18	19 <u>7:00 pm-9:00 pm</u> Children and Stress	20 <u>6:30 pm-8:30 pm</u> Parenting Skills & Positive Discipline	21	22	23
25	26 <u>7:00 pm-9:00 pm</u> Children and Stress	27	28	29	30

## CONFERENCES

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**23rd Annual National Association of Child Care Professionals**  
***How Successful Directors Manage***  
**April 25-28, 2007**  
**Boston, MA**

For registration information call (800) 537-1118 or on-line at: [www.naccp.org/displayconvention.cfm](http://www.naccp.org/displayconvention.cfm)

**Association for Childhood Education International (ACEI)**  
**Annual International Conference & Exhibition**  
***Education for Transformation: Impact on Children of the World***  
**May 2-5, 2007**  
**Hyatt Regency Tampa**

Conference highlights will include more than 225 workshops, research sessions, and panel discussions led by internationally and nationally renowned experts in the fields of early and middle childhood education. For conference information and registration call: (800) 423-3563 or (301) 570-2111

Web site address: [www.ACEI.org](http://www.ACEI.org)

Email: [conference@acei.org](mailto:conference@acei.org)

**Quality Infant/Toddler Caregiver Workshop**  
**June 5-9, 2007**  
**Syracuse University**

The 30th annual Quality Infant/Toddler Caregiving Workshop is led by Alice Sterling Honig, professor emeritus of child and family studies at Syracuse University. This national workshop is designed to help people seeking an understanding of infant development and practical training in infant caregiving. The workshop is based on research and theory in the areas of social-emotional, cognitive, motor, sensory, and language development. The use of daily routines as opportunities for loving and learning experiences and for gaining competence is emphasized. Developmentally appropriate toys and games are demonstrated. The workshop is offered for academic credit or for non-credit.

For more information, contact Alice Honig at (315) 443-4296 or [ahonig@syr.edu](mailto:ahonig@syr.edu). More information and registration is also available on-line at: [www.suce.syr.edu/employers/workshops/nqic](http://www.suce.syr.edu/employers/workshops/nqic).

## TRAINING

### CHILD CARE OUTREACH PROGRAM ACHIEVE OF TAMPA BAY (Formerly United Cerebral Palsy of Tampa Bay)

Do you have a child with special needs or will be enrolling a child with special needs? Are you unsure about what to do? Child Care Outreach can help by providing training on how to work with children with special needs. Training can be provided on site on issues relating to caring for a child with special needs. For training information, contact the Director of Child Care Outreach at (727) 535-3887.

### DIRECTIONS FOR MENTAL HEALTH 8823 115th Avenue North, Largo

#### ACT AGAINST VIOLENCE TRAINING PROGRAM

For more information call Lucie Malinski at (727) 547-4566. To be added to the mailing list or to register, call **Gloria Rey, (727) 547-4566, Ext. 121**. Leave a **clear and concise message** with name and telephone number. Trainings are from 6:30 pm to 9:00 pm.

- MODULE 1: ANGER MANAGEMENT:**  
Teaching Young Children to Express and Manage Anger
- MODULE 2: SOCIAL PROBLEM SOLVING:**  
Strategies Teachers Can Use to Teach Social Problem Solving Skills
- MODULE 3: DISCIPLINE:**  
Strategies For Responding to Challenging Behaviors in Child Care Settings
- MODULE 4: MEDIA VIOLENCE:**  
Reducing the Impact of Media Violence

Trainings funded by: Juvenile Welfare Board of Pinellas County and Florida Department of Law Enforcement Drug Free Community Initiative

#### COORDINATED CHILD CARE TRAINING

(For information on upcoming trainings, contact Coordinated Child Care, Provider Services at (727) 547-4240.)

◆ **Beyond Centers and Circle Time**

This series of trainings is for directors of centers and their preschool staff. This is a curriculum that provides a frame work that can be used in conjunction with other curriculums or as a stand alone. It focuses on the following aspects of an early childhood classroom: planning of play experiences, scaffolding play, assessing play, organizing and arranging play, integrating knowledge of child development into play, infusing literacy experiences into the play. This series has already begun.

◆ **The Environment Rating Scales** (Attendees must be subcontracted with CCC.)

This is a three part series designed to help you understand the "whys", and what we are asking you to do as well as some of the "hows". Please bring your Infant Toddler or Early Childhood Environment Rating Scales book with you.

◆ **Developmentally Appropriate Curriculum**

Presenters will review the self assessment tool that was sent to every provider accepting CCC school readiness funds. They will explain the indicators and their relationship to the state standards. Classroom activities will be suggested from each domain in the state standards.

◆ **Project Challenge Training**

For information on upcoming trainings, contact Coordinated Child Care, Special Services/Project Challenge Program (727) 547-4212.

#### Pinellas Technical Education Center (PTEC) CDA(E) Renewal Courses

Beginning April 3, 4, or 5, PTEC will be providing 15-hour CDA(E) renewal courses either in a classroom instruction setting, or on-line beginning March 5, 2007. All courses will cost \$53.75 payable in full at registration.

For classroom instruction information call Terri Brand at (727) 893-2500 Ext. 1050, or email tbrand@ptec.pinellas.k12.fl.us.

For on-line information call Bob Johnston at (727) 538-7167, or email bjohnston@ptec.pinellas.k12.fl.us.

Course Title (Classroom Instruction)	Dates/Time 6 – 9 p.m.	Location	Teacher
Transitions, Schedules & Routines	Tuesdays April 3 – May 1, 2007	Palm Harbor University HS	Jennifer McMahon
Behavior Modification and Guidance Techniques	Wednesdays April 4 – May 2, 2007	PTEC St. Petersburg	Janet Allman
Art and Creative Expression	Thursdays April 5 – May 3, 2007	PTEC Clearwater	Angela Loring

## TRAINING

<b>LICENSE BOARD RECORD KEEPING FOR CHILDREN'S CENTERS</b>	<b>LICENSE BOARD DIRECTOR'S ORIENTATION FOR INFANT CARE</b>
<p>Record Keeping for Children's Centers is a two-day training (3 hours per day) comprised of an overview of record keeping regulations including personnel, children, and facility records. Participants will receive practical ideas for setting up and maintaining files in order to be in compliance with regulations. This training is appropriate for prospective or new owners/directors and as an update for current child care personnel with record keeping responsibilities. A certificate documenting six (6) hours of annual in-service training will be issued. Participants must attend the entire training to receive their certificate.</p> <p><b>REGISTRATION FEE: \$50.00</b> - Prepaid non refundable registration fee is required prior to training. Telephone registration will not be accepted. (Limited to 10 participants).</p> <p><b>REGISTRATION FORM:</b> Contact your licensing specialist for a registration form or call (727) 547-5830.</p> <p><b>MATERIALS FEE: \$ 8.75</b> - The manual, <i>Licensing Regulations and Resources for Pinellas County Children's Centers</i> can be purchased prior to the class or current child care personnel may bring their facility copy to the training.</p> <p style="text-align: center;"><b>TRAINING SCHEDULE</b></p> <p style="text-align: center;">9:00 am-Noon at 6698 68th Avenue North, Pinellas Park</p> <p><b>Tuesday &amp; Wednesday</b>                      April 3 &amp; 4  <b>Tuesday &amp; Wednesday</b>                      May 1 &amp; 2  <b>Tuesday &amp; Wednesday</b>                      June 5 &amp; 6</p>	<p>The Director's Orientation for Infant Care is a three (3) hour training, comprised of regulations pertaining specifically to infant care, and best practices in caring for children from 2 months to 2 years of age. Participants will receive a training packet that includes a copy of the Infant Standards, required and sample forms, and brochures. This training is required for directors who plan to start an infant program. A new director of an existing children's center providing infant care may take this training to satisfy the director's infant training requirement. A certificate documenting three (3) hours of annual in-service training will be issued. Participants must attend the entire training to receive their certificate.</p> <p><b>REGISTRATION FEE: \$25.00</b> - Prepaid non-refundable registration fee is required prior to training. Telephone registration will not be accepted. (Limited to 10 participants)</p> <p><b>REGISTRATION FORM:</b> Contact your licensing specialist for a registration form or call (727) 547-5830.</p> <p style="text-align: center;"><b>TRAINING SCHEDULE</b></p> <p style="text-align: center;">9:00 am-Noon at 6698 68th Avenue North, Pinellas Park</p> <p style="text-align: center;"><b>Tuesday</b>                                      May 15</p>

- April 5                      Working With Bilingual Children**  
 There are many questions, myths, and misconceptions about bilingualism and second or other-language learning in early childhood. In this workshop participants will learn stages of language development, classroom strategies for preschoolers learning English as a second language, promoting language and literacy development in young children with English as a second or other language and tips for working with preschoolers learning English as second or other language.  
**Sponsored by: JWB**  
 Location: Juvenile Welfare Board, Conference Room B, 6698 68th Avenue North, Pinellas Park  
 Time: 7:00 pm - 9:00 pm                                      Presenter: Judy Macdonald, M.S.  
 Early registration:                                      \$15.00                                      Late registration:                                      \$20.00 after March 29
- April 9                      Children Exposed to Violence**  
 Children are exposed to violence everyday in their homes, schools and neighborhoods. Early intervention with young children can help identify signs of exposure and begin services to help get the child on track, physically, behaviorally and emotionally. Participants will learn types of violence children may experience, the impact of exposure to violence, stages and reactions to trauma, and an overview of the Safe Start Program and how to access services.  
**Sponsored by: JWB**  
 Location: Juvenile Welfare Board, Conference Room B, 6698 68th Avenue North, Pinellas Park  
 Time: 9:00 am - Noon                                      Presenter: Lisa S. Negrini  
 Early registration:                                      \$15.00                                      Late registration:                                      \$20.00 after April 2

<b>St. Petersburg College Occupational Spanish for Childcare Facilities April 10 through April 26, 2007</b>							
This program prepares non-Spanish speaking child care personnel to communicate and interact with Spanish-speaking parents and children. The program utilizes phonetic encoding to address the most important Spanish commands, questions, and phrases critical to child care personnel and family day care providers. Participants will learn to use Spanish to deal with issues such as registering a student, reporting a child's behavior, snack and lunch time, emergency commands, compliment a child, direct and instruct children in hallways and on playgrounds, and comfort children. This program also includes a cross-cultural component relating to national identity, common customs when dealing with children, extended family relationships, folk remedies and holidays. No Prior knowledge of Spanish necessary.							
Class #	Subj/Cat #	Date(s)	Day(s)	Time(s)	Location	Fee	Status
3713	LNG0308	4/10/07-4/26/07	TR	6:00-10:00 pm	EP 1-320	\$219	Open
For more information on upcoming classes contact St. Petersburg College at (727) 341-4445 or visit the website at: <a href="http://www.spcollege.edu/ct">www.spcollege.edu/ct</a>							

## TRAINING

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- April 10**      **Identifying Children with Special Needs**  
This workshop will help you to identify children who may have sensory integration problems and emotional disturbances. Practical ideas and support services will be provided.  
**Sponsored by: Interagency Training Committee**  
Location: Palm Harbor University High School, 1900 Omaha Street, Palm Harbor  
Time: 7:00 pm - 9:00 pm      Presenter: Bonnie Touchton, M.A.  
Cost: Free
- April 13**      **Reporting Suspected Child Abuse**  
Every day, children who are at-risk are innocently overlooked by the professionals and members of general public who interact with them. Knowing the indicators of abuse and neglect can help us recognize the signs of a child in trouble and take steps to provide the protection and services they need to remain safe.  
**Sponsored by: JWB**  
Location: Juvenile Welfare Board, Conference Room B, 6698 68th Avenue North, Pinellas Park  
Time: 1:30 pm - 4:30 pm      Presenter: Julia O'Connor, B.A.  
Early registration:      \$15.00      Late registration:      \$20.00 after April 6
- April 17**      **Identifying Children with Special Needs**  
This workshop will help you to identify children who may have sensory integration problems and emotional disturbances. Practical ideas and support services will be provided.  
**Sponsored by: Interagency Training Committee**  
Location: CCC, Professional Development Center, 10601 Belcher Road South, Largo  
Time: 7:00 pm - 9:00 pm      Presenter: Bonnie Touchton, M.A.  
Cost: Free
- April 17**      **Brain Research: The Impact of Early Learning Experience On Brain Development**  
All experiences, good and bad, change the brain. Good experiences, like music, hugs and kisses, and strong family support cause the brain to form or wire itself a certain way. Bad experiences like natural disasters, chronic illness, poverty, neglect and abuse cause the brain to grow in a different way. The principles of brain development indicate the critical importance of early childhood experiences, and consequently the earliest interventions needed when children are exposed to trauma, neglect or abuse.  
**Sponsored by: CCC, ELC**  
Location: St. Paul's United Methodist Church, Christian Life Enrichment Center  
Northeast corner of Highland Avenue North and Rosery, Largo  
Time: 7:00 pm - 9:00 pm      Presenter: Donna Shreve, M.A.  
Early registration:      \$10.00      Late registration:      \$15.00 after April 10  
**(No cost to subcontracted providers with CCC)**
- April 24**      **Moove to Lowfat or Fat Free Milk**  
This training will encourage Family Child Care Home providers to examine the nutritional value of Lowfat and Fat Free Milk. We will enjoy some taste tests and recipe ideas with Lowfat and Fat Free Milk.  
**Sponsored by: CCC Food Program**  
Location: Enoch Davis Center, 1111 18th Avenue South, St. Petersburg  
Time: 6:30 pm - 8:30 pm      Presenters: Debbie Pette and Edna Bonito  
Cost: Free
- April 24**      **Identifying Children with Special Needs**  
This workshop will help you to identify children who may have sensory integration problems and emotional disturbances. Practical ideas and support services will be provided.  
**Sponsored by: Interagency Training Committee**  
Location: PTEC South, Room D-2, 901 34th Street South, St. Petersburg  
Time: 7:00 pm - 9:00 pm      Presenter: Bonnie Touchton, M.A.  
Cost: Free
- April 26**      **Family Child Care Homes Orientation** (For Family Child Care Home providers interested in contracting with CCC)  
This two part training will be held **April 26 and May 3**. Attendees must attend both nights. This training covers guidelines for the provider: policies, procedures, and expectations for contracted child care homes.  
**Sponsored by: CCC**  
Location: CCC, Professional Development Center, 10601 Belcher Road South, Largo  
Time: 6:00 pm - 8:30 pm      Presenters: CCC Staff  
Cost: Free
- April 26**      **Language/Speech and Cognitive Developmental Skills & Activities to Use (newborn to two years old)**  
Learn the difference between language and speech development. Discuss ways children express language development and how important it is to use activities to enhance developmental skills. Understand how cognition plays a part of language development. Know what to do when concerned.  
**Sponsored by: CCC/Special Services Department/School Readiness Program**  
Location: St. Petersburg Library, 3745 9th Avenue North, St. Petersburg  
Time: 6:30 pm - 8:30 pm      Presenter: Liz Dixon  
Early registration:      \$10.00      Late registration:      \$15.00 after April 20  
**(No cost to subcontracted providers with CCC)**

## TRAINING

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- May 8**      **Shaken Baby Syndrome/Sudden Infant Death Syndrome (SIDS)**  
Did you know that Shaken Baby Syndrome is the leading cause of death by abuse to children in Florida? Were you aware that in the past few years there have been infants in Pinellas County that have died due to Sudden Infant Death Syndrome (SIDS)? Providers who are serving infants and toddlers must become knowledgeable regarding these two life threatening/damaging syndromes.  
**Sponsored by: CCC, ELC**  
Location: All Family Community Center, 7655 38th Avenue North, St. Petersburg  
Time: 7:00 pm - 9:00 pm      Presenter: Janet Goree  
Early registration:      \$10.00      Late registration:      \$15.00 after May 1  
**(No cost to subcontracted providers with CCC)**
- May 15**      **Gross Motor Development for the 0-5 Year Old**  
Discussion will include typical gross motor development, how to identify problems and concerns, and activities to incorporate into the curriculum to help children develop this area.  
**Sponsored by: CCC/Special Services Department/School Readiness Program**  
Location: Clearwater Public Library, 100 North Avenue, Clearwater  
Time: 6:30 pm - 8:30 pm      Presenter: Kelley Devoe, B.A.  
Early registration:      \$10.00      Late registration:      \$15.00 after May 8  
**(No cost to subcontracted providers with CCC)**
- May 15**      **Emergency Preparedness**  
Participants will learn what to do in an emergency like hurricane, tornado, or flood.  
**Sponsored by: Interagency Training Committee**  
Location: CCC, Professional Development Center, 10601 Belcher Road South, Largo  
Time: 7:00 pm - 9:00 pm      Presenter: Bert Henderson  
Cost: Free
- May 17**      **Power Rangers: Avoiding Power Struggles**  
Power and control is such a fundamental issue with children and adults that people will do almost anything, no matter how outrageous, to get it. Young children may experience being over controlled by the adults in their lives. Topics will include three things children have control over, being firm, fair and friendly, and how to end arguments.  
**Sponsored by: JWB**  
Location: Juvenile Welfare Board, Conference Room B, 6698 68th Avenue North, Pinellas Park  
Time: 6:30 pm - 9:00 pm      Presenter: Lucie Malinski  
Early registration:      \$15.00      Late registration:      \$20.00 after May 10
- May 22**      **Florida's 2005 Voluntary Prekindergarten (VPK) Educational Program Standards**  
The 2005 Voluntary Pre-Kindergarten Standards, guidelines that describe what children should know and be able to do at the end of the VPK year, will be presented. Sample lesson plans and classroom activities that correlate with the standards will be shared.  
**Sponsored by: CCC**  
Location: CCC, Professional Development Center, 10601 Belcher Road South, Largo  
Time: 6:00 pm - 9:00 pm      Presenters: Marcia Seibert, B.A. and Brett Engisch, M.A.  
Cost: Free
- May 22**      **Emergency Preparedness**  
Participants will learn what to do in an emergency like hurricane, tornado, or flood.  
**Sponsored by: Interagency Training Committee**  
Location: PTEC South, Room D-2, 901 34th Street South, St. Petersburg  
Time: 7:00 pm - 9:00 pm      Presenter: Bert Henderson  
Cost: Free
- May 22**      **Math Fun With Music, Movement, and Munchies**  
Explore hands-on math activities that help students better understand mathematical concepts such as shapes, sorting, classifying, patterning, counting, measurement, and problem solving.  
**Sponsored by: JWB**  
Location: Juvenile Welfare Board, Conference Room B, 6698 68th Avenue North, Pinellas Park  
Time: 7:00 pm - 9:00 pm      Presenter: Tawnya Powers, B.A.  
Early registration:      \$15.00      Late registration:      \$20.00 after May 15
- May 24**      **Move to Lowfat or Fat Free Milk**  
This training will encourage family child care providers to examine the nutritional value of Lowfat and Fat Free Milk. We will enjoy some taste tests and recipe ideas with Lowfat and Fat Free Milk.  
**Sponsored by: CCC Food Program**  
Location: CCC, Professional Development Center, 10601 Belcher Road South, Largo  
Time: 7:00 pm - 9:00 pm      Presenters: Debbie Pette and Edna Bonito  
Cost: Free

## TRAINING

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- May 31**      **English as a Second Language for Early Childhood Professionals**  
This class is designed for early childhood caregivers in centers and homes teachers who speak English as a Second Language and wish to improve their communication skills in English.  
**Sponsored by: JWB**  
Location: Juvenile Welfare Board, Conference Room B, 6698 68th Avenue North, Pinellas Park  
Time: 7:00 pm - 9:00 pm      Presenter: Judy Macdonald, M.S.  
Early registration:\$15.00      Late registration:      \$20.00 after May 24
- June 6**      **Healthy Boundary Development for Children**  
Children's boundaries are based on the way they are treated. In this interactive workshop, participants will examine those factors that influence the development of boundaries, including how to measure personal boundaries, the impact of poor boundary development and ways to empower children to build boundaries.  
**Sponsored by: JWB**  
Location: Juvenile Welfare Board, Conference Room A, 6698 68th Avenue North, Pinellas Park  
Time: 9:00 am - 4:30 pm      Presenter: Millie Coton  
Early registration:      \$20.00      Late registration:      \$25.00 after May 30
- June 6**      **Positive Behavior Management During Early Childhood**  
During this workshop, participants will learn techniques that create opportunities for children to learn appropriate behavior. Learning objectives will include how not to sweat the small stuff, how to effectively reinforce appropriate behaviors, how to establish yourself as a dependable and consistent adult rather than a friend, and how to create positive bonds with children.  
**Sponsored by: JWB**  
Location: Juvenile Welfare Board, Conference Room B, 6698 68th Avenue North, Pinellas Park  
Time: 5:30 pm - 7:30 pm      Presenter: Robbin Redd, M.A.,  
Early registration:      \$10.00      Late registration:      \$15.00 after May 30
- June 12**      **Children and Stress**  
You will learn what to do when it's not a good day in your neighborhood.  
**Sponsored by: Interagency Training Committee**  
Location: Palm Harbor University High School, 1900 Omaha Street, Palm Harbor  
Time: 7:00 pm - 9:00 pm      Presenter: Lucie Malinski  
Cost: Free
- June 19**      **Children and Stress**  
You will learn what to do when it's not a good day in your neighborhood.  
**Sponsored by: Interagency Training Committee**  
Location: CCC, Professional Development Center, 10601 Belcher Road South, Largo  
Time: 7:00 pm - 9:00 pm      Presenter: Lucie Malinski  
Cost: Free
- June 20**      **Parenting Skills and Positive Discipline**  
Participants will learn techniques to be used in the classroom environment.  
**Sponsored by: CCC/Special Services Department/School Readiness Program**  
Location: St. Petersburg Library, 3745 9th Avenue North, St. Petersburg  
Time: 6:30 pm - 8:30 pm      Presenter: Kristen Geeslin  
Early registration:      \$10.00      Late registration:      \$15.00 after June 13  
**(No cost to subcontracted providers with CCC)**
- June 26**      **Children and Stress**  
You will learn what to do when it's not a good day in your neighborhood.  
**Sponsored by: Interagency Training Committee**  
Location: PTEC South, Room D-2, 901 34th Street South, St. Petersburg  
Time: 7:00 pm - 9:00 pm      Presenter: Lucie Malinski  
Cost: Free

## FIRST AID/CPR TRAINING

Certificates of course completion are valid based on the time frames established by each first aid and CPR training program, not to exceed three years. On-line CPR courses are not acceptable to meet this standard. CPR training must be done by classroom instruction.

### The Pinellas County License Board and Coordinated Child Care do not endorse providers of these services.

Program: <b>A1 Safety Concepts</b> (First Aid/CPR) Call: Mark Young, (727) 786-9310 Web: www.learnfirstaid.com	Program: <b>EMP America</b> (First Aid) Contact: Your local EMP America Office
Sponsor: <b>A 1 Safety Services</b> (First Aid/CPR) Call: Stephen Woodin, General Manager (813) 855-1225 (Pinellas) Web: www.CEUworks.com	Trainer: <b>Francine Creighton-Bey</b> (CPR) Call: Francine or James Saturdays & Sundays only (727) 821-5939 E-mail: ladyflexx@verizon.net
Program: <b>A Life Tech Instructional Services LLC</b> (First Aid/CPR) Call: Dave Selbach, (727) 433-3341	Sponsor: <b>Largo Medical Center</b> (First Aid/CPR) Call: Suzanne Zsiga, (727) 588-5866 Web: www.suzannezsiga.com
Program: <b>Alert Home Care Inc.</b> (First Aid/CPR) Contact: Yolanda Villalobos, (727) 421-0965 or (813) 960-7081 Web: www.alerthomecare.com	Sponsor: <b>Morton Plant Hospital</b> (CPR) (call The American Heart Association) Call: (877) 242-4277
Sponsor: <b>All Children's Hospital</b> (First Aid/CPR) Community Education Dept. Call: Roy Adams (727) 892-4188	Program: <b>National Safety Council</b> (First Aid) Contact: Your local National Safety Council
Trainer: <b>Altra Medical Corp</b> (First Aid/CPR) Call: Kelli or Rebecca, (727) 541-5900 Web: www.altramedical.com	Sponsor: <b>Nelson's</b> (First Aid/CPR) (training in Spanish) Call: (813) 961-6043
Sponsor: <b>American Red Cross, Tampa Bay Chapter</b> (First Aid/CPR) Call: (727) 446-2358	Sponsor: <b>Pinellas County Schools</b> (First Aid/CPR) Call: (727) 588-6012 after 2:00 pm
Trainer: <b>Barbara Cavanaugh</b> (First Aid/CPR) Contact: 544-1633 (4:00 pm to 8:00 pm) Email: barbaracavanaugh@hotmail.com	Sponsor: <b>Rayenbeau, LLC</b> (First Aid/CPR) Trainer: Rayenbeau – Raye Gregor Call: (727) 323-4246 or (727) 510-6006 Web: www.rayenbeau.com
Trainer: <b>Charles (Tony) Rooney</b> (CPR) Call: (727) 544-3270	Trainer: <b>Tamara Schobel</b> (First Aid/CPR) Sponsor: TLC Enterprises (727) 585-3800 E-mail: LearnCPR@tampabay.rr.com (email) Web: www.CMECPR.com (web)
Program: <b>CPR for Life</b> Trainer: Alan Shedler, (727) 419-7790 pager E-Mail: Shedeast@aol.com	

**REGISTRATION FORM  
CCC, INTERAGENCY, AND JWB TRAINING**

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- Use one registration form for each participant and each workshop.
- Training fees are nonrefundable.
- Photocopy this form as needed.
- Prior to mailing registration, verify that:
  - Fees if appropriate are enclosed and check is made out to the correct sponsor.
  - Mailing envelope is addressed to sponsor of training you wish to attend.

**For classes sponsored by Coordinated Child Care mail registration form and fee, if applicable to:**

Coordinated Child Care of Pinellas, Inc., 10601 Belcher Road South, Attn: Training, Largo, FL 33777; or fax form to: (727) 547-2906, make checks payable to CCC, or register on-line at: [www.childcarepinellas.org/provider\\_services\\_training.htm](http://www.childcarepinellas.org/provider_services_training.htm)

**For classes sponsored by Interagency mail registration to:**

Coordinated Child Care of Pinellas, Inc., 10601 Belcher Road South, Attn: Training, Largo, FL 33777; or fax form to: (727) 547-2906, or register on-line at: [www.childcarepinellas.org/provider\\_services\\_training.htm](http://www.childcarepinellas.org/provider_services_training.htm)

**For classes sponsored by Juvenile Welfare Board mail registration form and fee to:**

Juvenile Welfare Board, 6698 68th Avenue North, Suite A, Attn: Training Center, Pinellas Park, FL 33781, make checks payable to JWB, or register on-line at: [www.jwbpinellas.org](http://www.jwbpinellas.org)

**Name:** \_\_\_\_\_ **Job Title:** \_\_\_\_\_

**Employer:** \_\_\_\_\_

**Employer Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Daytime Telephone:** ( ) \_\_\_\_\_ **Fax:** ( ) \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Workshop:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Fee:** \_\_\_\_\_

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Pinellas County License Board  
6698 68th Avenue North, Suite C  
Pinellas Park, FL 33781-5051

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Pinellas County License Board for Children's Centers and Family Day Care Homes and its services are funded by the Juvenile Welfare Board and the Department of Children and Family Services.